



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FLORIDA 33351 · TEL 754-321-0505 · FAX 754-321-0936

PROCUREMENT & WAREHOUSING SERVICES

MARY CATHERINE COKER, DIRECTOR

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Broward County, Florida

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January 28, 2020

Email: badkins@johnseastern.com

Ms. Beverly Adkins
Johns Eastern Company, Inc.
6015 Resource Lane
Lakewood Ranch, Florida 34202

Reference: RFP 18-005V – Third Party Administrative Services for Casualty Line Claims
Subject: Renewal of Contract

Dear: Ms. Adkins

The above-referenced contract expires on **June 30, 2020**. In accordance with Special Condition 2.01 of your Agreement, this contract may, by mutual agreement and upon School Board approval, be renewed for an additional year from **July 1, 2020** through **June 30, 2021**. This letter does not constitute the actual renewal or contract offer.

Please indicate below your willingness to renew this Agreement award, which shall be considered by the School Board for renewal of your award premised upon your combined agreement to all terms and conditions of the awarded Agreement and your agreement maintain.

- Yes, I offer to renew the current contract award at the current awarded price(s).
- Yes, I offer to renew the current contract award at a lower price(s)
- Yes, I offer to renew the current contract award at a higher price(s)
- No, I do not wish to renew the current contract award.

In accordance with Special Condition 2.04 of the Agreement, this contract may, by mutual agreement and upon School Board approval, renewed with a three (3) percent lower price adjustment.

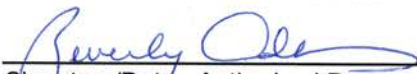
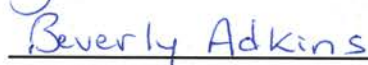
Year 2020-2021 – Flat Fee of \$955,000 will be lowered by \$28,650 (3%) to \$926,350

Please sign and date this document in the space provided and return it to my attention no later than **January 31, 2020**. If you fail to respond by this date, the School District will not consider renewal of your award. The School District will notify you if, and when, your contract is renewed by the School Board. Thank you for your prompt attention to this matter.

Sincerely,

Charles V. High Digitally Signed

Charles V. High, C.P.M., A.P.P., MBA
Purchasing Agent IV

VENDOR RESPONSE

Signature/Date - Authorized Representative

Printed Name - Authorized Representative

Cc: Aston Henry, Director – Risk Management